

Minutes of the Monthly Meeting of Great Ayton Parish Council held on Tuesday 8 January 2013 at 7.00 pm

Present:- Cllrs: J Fletcher (Chairman), Mrs F Greenwell, R Kirk, S Jackson and Mrs J Brown
Mrs J Leng (Parish Clerk). Others Present: Mr Howard Atkinson (Cemetery Superintendent), Mr Matthew Hamer (Apprentice), PCSO Preston, Mrs Dumphy (D&S Reporter) and 7 Members of the Public.

Min No.	Business
1	<u>Apologies for Absence</u> Apologies for absence were received from Cllr Readman, Cllr Hudson and Cllr Mrs Moorhouse..
2	<u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.
3	<u>Members of the Public invited to address the Council</u> Mr Pearce provided a progress report in relation to the Great Ayton Discovery Centre along with the up to date accounts for the first 9 months. Members congratulated Mr Pearce and the Team on their achievements so far. Cllr Kirk sort clarification that the two paid posts now identified would equate to one full time position, this was confirmed that the full time post would now be divided into two part time posts one dealing with the library services and one dealing with administration. It was confirmed that the £30k surplus detailed within the financial report was due to the fact that they had not received any invoices for work undertaken by Hambleton District Council. It was reported that they have over 50 Volunteers a number of whom assist with general maintenance and decorating. The Discovery Centre had seen an increase in footfall and an increase in the book lending membership including people from outside the village. Report received and noted with thanks. Mr Lax spoke on behalf of the newly developed Business Group and advised members that following their initial meeting pre Christmas they had sent a letter to all business holders asking them to encourage their staff to park away from the shop front area and this had already had a positive impact. The Business Group welcomed the continued support of the Parish Council and asked if they would produce posters that could be displayed in the shop windows requesting that walkers park their vehicles in the Tourist Information Centre Car Park. They also offered their full support in relation to the events to be arranged for this coming Christmas. The Parish Council welcomed the development of the Business Group and thanked them for their input. Clerk to produce posters for display as requested.
4	<u>Minutes of the meeting held on Tuesday 11 December 2012</u> The minutes of the PCM held on Tuesday 11 December 2012 were approved and signed.
5	<u>Police Report</u> PCSO Preston presented the Police Report and detailed the spate of recent burglaries that had taken place over the Christmas period. She asked that any suspicious circumstances be reported to the Police and that people should ensure that premises are securely locked and that valuable items are placed out of sight. Proactive activity had continued to take place over the Christmas period and to date 416

	<p>premises occupied by vulnerable residents had been visited and advice provided and 611 crime prevention leaflets had been left on vehicles offering advice about leaving valuables in vehicles and parking in safe locations. 455 Operation Bright Crime Prevention packs have been delivered offering advice about leaving a light on, closing curtains and locking doors. A Bike marking event would take place on Saturday 2 February 2013 between 10.00 am and 2.00 pm in the Great Ayton Discovery Centre.</p> <p>The Christmas Drink Driving campaign had resulted in 112 arrests from 3455 breath tests. Of these breath tests 488 were carried out in Hambleton and Richmondshire resulting in 18 arrests. Report Noted.</p>
6	<p><u>Council Services Report</u></p> <p>Cemetery Employee amenities facility – the new plans were ready to be submitted to the Planning Department for consideration. It was agreed that once approved construction could commence with immediate effect. Ongoing.</p> <p>Allotments Nothing to Report.</p> <p>Play Area – The Play Area had been awarded £3556.00 from the S106 fund, this would have to be spent within 12 months. Ongoing</p> <p>Low Green Willow Tree Bench – Ongoing. Lime Trees – Following agreement by the Parish Council for Bilsdale Tree Services to undertake one days’ work at an agreed cost of £390 to enable them to establish how many trees they could prune within one day. Bilsdale Tree Services had confirmed that they had carried out the work to six trees within one day. It was agreed that Bilsdale Tree Services should carry out the work on the remaining trees. Ongoing.</p> <p>High Green Mr Barker would repair the wooden bench outside the Friends Meeting House. Ongoing.</p> <p>Yatton House Yatton House had confirmed that they were happy to renew the lease for a further three year term with the annual rent remaining at £500. The Parish Council had taken receipt of the annual rent and had signed the new lease and it was now with Yatton House for signature. Open.</p> <p>Village Hall It was reported that the Youth Group would open on Monday 22 January 2013 and it was their intention to utilise the Village Hall once a week on Monday evenings at this stage. Closed.</p> <p>Grass Cutting</p>

	<p>The Cemetery Superintendent advised Members that the grass cutting tractor was due a service and it was anticipated that due to the amount of extra work undertaken that it would be at a substantial cost to ensure the grass cutter is running correctly. He had received advice that it may be more cost effective to purchase a new one rather than repair and retain the current one. A quote for a like to like machine had been received and would be at a cost of £6658.34 +vat. A diesel option would be in the region of £18k to £20k and leasing varied dependent on the size of machine from £2,600 per annum to £26,000 per annum so it was decided that the purchase of a diesel machine or leasing was not a viable option. The Clerk was asked to get two firm quotes in relation for a like to like machine including making it suitable for road usage.</p>
7	<p><u>Matters Arising from the minutes (for information only)</u></p> <p>Village Hall – The Clerk confirmed that the wall repair at the front of the Village Hall was complete and the railings had been replaced and were awaiting painting by the Cemetery Superintendent and Apprentice. Open.</p> <p>Great Ayton Cricket & Football Club – Cllr Fletcher had reviewed the lease and could not find where it stated that the repairs would be the responsibility of the Parish Council. The Clerk had wrote to GAC&FC and asked them to identify the clause they are referring to, following receipt of the letter it was established that GAC&FC did not have a copy of the full lease – this had now been provided by Cllr Fletcher. Open.</p> <p>Low Green Parking along the riverside opposite the Conservative Club and Marwood School – following the consultation process, two complaints had been received and therefore this was due to be resubmitted to the Committee for further discussion and consideration. The Parish Council had wrote to Highways reiterating their continued support of the initial proposals. Open.</p>
8	<p><u>Planning Report</u></p> <p>NYM/2012/0844/FL – The Coach House, Dikes Lane – Application for construction of replacement porch, 2 new dormer windows to front elevation, pitched roof over flat roof two storey extension, conservatory and re-roofing and re-cladding works to domestic outbuildings (retrospective). – No observations.</p> <p>12/02638/FUL – Newton Rose, 46 Newton Road – Alterations and extension to existing public house to form two dwellings. – No observations.</p> <p>12/02621/FUL – 5 Byemoor Avenue – Application for planning permission to replace an extant planning permission in order to extend the time limit for implementation for part demolition and extension to existing dwelling and construction of a new dwelling – No observations.</p> <p>12/02572/FUL – Great Ayton Conservative Club, 5 Low Green – 26 Replacement windows at existing club. No observations.</p> <p>NYM/2012/0845/FL – Application for construction of replacement garage and log store with games room above following demolition of existing garage and utility building – No observations in relation to the building work but were concerned about the proposed white finish as this does not appear to be in character with the rest of the building.</p>

	<p>Applications Approved 12/02294/FUL – 6 Roseberry Avenue – Extension to side of existing house. 12/02420/CAT – 51 High Street – Proposed works to fell and remove Grand Fir Stump. 12/02106/FUL – 71 Marwood Drive – Alterations and extensions to existing dwelling to form a conservatory. 12/0225/FUL – Angrove Stud Mill Farm – Application for permanent retention of an existing unit of residential accommodation for an equestrian worker.</p>
9	<p><u>Correspondence and Information Report</u> NYMNPA – Notification of Northern Area Parish Forum meeting scheduled to take place on 5 February 2013. Noted. NYMNPA – North York Moors National Park Management Plan. Noted. Hambleton District Council – Public Open Space, Sport and Recreation Action Plan – notification of two projects successfully awarded grants – Great Ayton Play Area - £3566.00 and Great Ayton Cricket and Football Club - £10,000.00. Noted. Hambleton District Council – Grant Funding for Community Projects – Notification of award of £300 towards the restoration of the Great Ayton Bridge Plaque. Noted. North Yorkshire County Council – Response to the letter sent in relation to Gritting in Great Ayton. Clerk to ask for Roseberry Crescent, Linden Avenue and Romany Road be added to the priority map and to request a map identifying where the 14 salt bins are located. Hambleton District Council – Meeting of the Area Forums. Noted. Reverend Peverell – Letter of thanks for the Christmas activities and support through the year. Marwood Church of England VC Infant School – road safety issues including crossing Guisborough Road. Clerk to respond advising of the work already undertaken by the Parish Council and their continued support of the employment of a school crossing person. Clerk to contact Highways to ask them to replace the advice sign at Stokesley roundabout in relation to HCV's and to ask if it could stipulate taking the 2nd exit to make it clearer and to also offer support for the deployment of a school crossing patrol employee of volunteer. NB. Cllr Mrs Greenwell declared a pecuniary interest.</p> <p>The following items for information were all noted:- Age UK – Winter wrapped up – A guide to keeping well and staying warm in winter. AB Rooms – Lock & Safe Engineers leaflet. Primo – Play and Sports Area Brochure. Rural Services Network – Weekly E-mail News Digest – 10, 17, 24 and 31 December 2012. Rural Services Network – Press Release Re: Countyside hit hardest as Government Cuts Council Funding.</p>
10	<p><u>Clerk's Report</u> Footpath Easby Lane to Suggitts Field – Underground Leak This is still not repaired and further complaints have been received – Clerk to advice PROW. Ongoing.</p> <p>Flooding on Easby Lane – Following the installation of the plastic piping and the initial perceived success when the adverse weather conditions occurred in November severe flooding was once again a problem. The Clerk had reported the problem to Highways. The Chairman</p>

	<p>had provided a drainage map to Highways who had confirmed that they would review the problem.</p> <p>Footpath behind Cliffe Terrace – No change. – Open.</p> <p>Hall Fields Project – No change – The Project had been submitted as one of the S106 Public Open Space, Sport and Recreation Action Plans. Open.</p> <p>Common Land and PROW Easby Lane to Suggitt’s Field – Hambleton District Council response outstanding – Clerk contacted the Enforcement Officer who apologised as she had been busy dealing with other issues but agreed to review as soon as possible – Open.</p> <p>Highways Issues White Lines at the Low Green – awaiting a date for completion – Open – Clerk to ask Highways to complete as part of the Double Yellow Lines Project at the Low Green Riverside. Station Road – Footway overgrown making footpath extremely narrow – Highways have cut back the overgrown area – Closed.</p> <p>NS&I – Silver Band Account – A Silver Birch to be purchased and planted opposite the top garage – Clerk to confirm this with Highways and the land owner. Two plaques for the new Yew Trees in the Cemetery to be purchased and any remaining money to be kept until future projects identified. Ongoing.</p> <p>Project X – Proposals from young people within the village for a skate park added the Section 106 Action Plan. Closed.</p> <p>Christmas 2012 – General Update – Carol Service on 17 December 2012 was well supported and the collection had raised £334.67 to be shared between the Scouts and the Guides. The Santa Sleigh collection had raised £409.42 towards the Village Christmas Events. Noted.</p> <p>Memorial Plaque Restoration – Following the successful grant application towards the restoration of the Great Ayton Bridge Memorial Plaque the Clerk had requested Mr Johnson to commence work as soon as possible. Open.</p>
11	<p><u>Accounts Report</u> The total payments made were £2696.28 The total receipts received were £1453.09 Members reviewed the accounts and considered proposals in relation to the precept for 2013/14. It was agreed to advise Hambleton District Council that Great Ayton would require £72,500.00 precept for the coming financial year.</p>
12	<p><u>Councillors Reports</u> Cllr Mrs Brown raised a concern around the cleanliness of the Village and that there does not appear to have been a street cleaner around for some time. Clerk to contact the Street Cleaning Team and request them to address the situation.</p> <p>Cllr Jackson, following discussions with the Cemetery Superintendent proposed leaving the</p>

	grass around the older section of the Cemetery longer. Agreed that this should be trialled to ascertain if it was acceptable.
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GREAT AYTON PARISH COUNCIL – MEETING 8 JANUARY 2013

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	Employees Amenities Facility.	New site approved by Yatton House Trustees, architect progressing with plans.	Open.
Allotments			
Play Area	Investigations into replacement play equipment.	Cllr Brown had now received a third quote. The Play Area has been allocated £3556.00 from S106 funds this will be paid direct to the Parish Council who will then transfer the funds to the Play Area Charity Account. Proof of expenditure must be provided and the allocated funds must be spent within 12 months.	Open.
Low Green	Willow Tree Bench.	Outstanding.	Open.
	Lime Trees maintenance	Work had commenced and the pruning and thinning of the first six trees had been completed in one day. It was agreed that the rest of the work should be undertaken as agreed within the quote.	Open.
High Green	Repair to wooden bench outside the Friends Meeting house.	Mr Barker to repair.	Open.
Yatton House	Lease due to expire on 31 December 2012. Confirmation received by e-mail from Yatton House to say that the trustees accepted the proposal of a three year term with the annual rent remaining at £500.	Lease completed and signed by the Parish Council now with Yatton House for signature.	Open.
Village Hall			

GREAT AYTON PARISH COUNCIL – MEETING 8 JANUARY 2013

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
NYM/2012/0844/FL – The Coach House, Dikes Lane	Application for construction of replacement porch, 2 no. dormer windows to front elevation, pitched roof over flat roof two storey extension, conservatory and re-roofing and re-cladding works to domestic outbuildings (retrospective).	
12/02638/FUL – Newton Rose, 24 Newton Road	Alterations and extension to existing public house to form two dwellings.	
12/02621/FUL – 5 Byemoor Avenue	Application for a planning permission to replace an extant planning permission in order to extend the time limit for implementation for part demolition and extension to existing dwelling and construction a new dwelling.	
12/02572/FUL – Great Ayton Conservative Club, 5 Low Green	26 Replacement windows at existing club building.	
NYM/2012/0845/FL – Undercliffe Hall, Dikes Lane	Application for construction of replacement garage and log store with games room above following demolition of existing garage and utility building.	

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
12/02294/FUL – 6 Roseberry Avenue	Extension to side of existing house.
12/02420/CAT – 51 High Street	Proposed works to fell and remove Grand Fir Stump.
12/02106/FUL – 71 Marwood Drive	Alterations and extensions to existing dwelling to form a conservatory.
12/02255/FUL – Angrove Stud Mill Farm	Application for permanent retention of an existing unit of residential accommodation for an equestrian worker.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
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GREAT AYTON PARISH COUNCIL – MEETING 8 JANUARY 2013

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information	Action
NYMNPA	Northern Area Parish Forum – notification of meeting scheduled to take place on Tuesday 5 February 2013.	
NYMNPA	North York Moors National Park Management Plan	
Hambleton District Council	December 2012 Update	
Robert & Ian Holden	Great Ayton Parish Council Website Support 2013 -14	
Hambleton District Council	Public Open Space, Sport and Recreation Action Plan – notification of two projects successfully awarded grants – Great Ayton Play Area - £3566.00 and Great Ayton Cricket Club - £10,000.00.	
Hambleton District Council	Grant Funding for Community Projects – Notification of award of £300 towards the restoration of the Great Ayton Bridge Plaque.	
North Yorkshire County Council	Gritting in Great Ayton (previously circulated)	
Hambleton District Council	Meetings of the Area Forums (previously circulated)	

INFORMATION

Sender	Information
Age UK	Winter wrapped up – A guide to keeping well and staying warm in winter.
AB Rooms	Lock & Safe Engineers leaflet.
Primo	Play and Sports area brochure
Rural Services Network	Weekly Email News Digest – 10, 17, 24 and 31 December 2012
Rural Services Network	Press Release – Countryside hit hardest as Government Cuts Council Funding

GREAT AYTON PARISH COUNCIL – MEETING 8 JANUARY 2013

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt's Field	Footpath completed. New kissing gate and cutting back trees outstanding should be completed by end of FY11/12. Underground leak reported to both PROW and NWB. Review undertaken and confirmed that it was suspected that there was a blocked land drain. Further investigative work to be undertaken to ascertain costs and when and if the problem can be resolved	As requested the Clerk had contacted PROW for an update – response received advised that there was no further information at this stage.	Open.
Flooding on Easby Lane	Further reports of flooding during the recent adverse weather conditions. Information passed to Highways. A site meeting took place on 9 August 2012 and it was agreed to pursue the instalment of plastic piping to try and drain the water away. It was reported that the pipe work was complete and was working, however, during the recent adverse weather conditions severe flooding was once again a problem this has been reported to Highways		Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	No change.	Open.
Hall Fields Project	Nicky Smith, NDVSA, chasing the Forestry Commission (Woodland Improvement Grants) for assistance, has escalated the request.	No change.	Open.
	NWB may be able to assist if their 2 nd proposal for flood defences for Roseberry Crescent is agreed. Proposals being revised.	No change.	Open.
	The EA may assist with grant funding.	No change.	Open.
Common Land PROW Easby Lane to Suggitt's Field	HDC enforcement officer dealing with matter; appears to be in contravention of original planning application. Solicitor suggested wait for HDC's response before spending any funds.	Clerk had requested an update – still waiting for response.	Open.
Highways Issues	Low Green – white lines. Inspection completed and agreed that they would be renewed in the next financial year – date to be confirmed.	Additional request submitted as part of the proposed work to be undertaken on the riverside opposite the Conservative Club and Marwood School.	Open.
	Station Road – footway overgrown making footpath extremely narrow.	Highways have added to work schedule to ensure that the footpath is cut back.	Open.
	Parking issue at the Low Green opposite Marwood School and the Conservative Club. Correspondence received was forwarded with support from the Parish Council to look at options on how to resolve the problem. One proposal was to consider parking time restrictions.	Following the consultation process two objections were received so this is currently under review by the Highways Team. The Clerk had confirmed the continued support of Great Ayton Parish Council in relation to the proposed double yellow lines..	Open.
NS&I	NS&I Investment Account – Account balance received along with account closure documents which to be completed and returned.	It was agreed to purchase a silver birch tree for Langbaugh corner and for two new plaques to be	Open.

		purchased for the new Yew Trees within the cemetery.	
Christmas 2012	Carols on the High Green was well supported and the collection raised £334.67 to be shared between the Scouts and the Guides. The Santa Sleigh collection had raised £409.42.	For information.	Open.
Project X	Proposals from Young People within the Village for a Skate Park.	Added to the Section 106 funding Action Plan.	Open.
Angrove Drive	Clerk reported the drainage problem on Angrove Drive to Hambleton District Council.	It was agreed that this was not a priority at this stage.	Closed.
Yarm Road Flooding	The Clerk had notified Highways of the issue in relation to flooding on Yarm Lane, East of Field House.	Highways had confirmed that the drain was blocked and that they had added to their work schedule.	Closed.
Memorial Plaque Restoration	Our grant funding application for the restoration of the memorial plaque on Great Ayton Bridge was successful and we have been awarded £300 towards the total cost of £380 for the project.	The acceptance documents for the funding have been completed and returned and Mr Johnson requested to commence the work.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 8 JANUARY 2013

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Northumbrian Water	Water Charges for 1/10/12 to 31/12/12	Allotments	DD 106.63
Northumbrian Water	Water Charges for 1/10/12/to 31/12/12	Cemetery	DD 8.70
Northumbrian Water	Water Charges for 1/10/12 to 31/12/12	Public Conveniences	DD 120.06
Maynards Nursery	33 FT Spruce Christmas Tree	Village Events	335.00
G Ward & Son	Supplying 6 Cast Iron Railings purpose cast to pattern	Village Hall	348.00
The Royal Oak	Refreshments for the Band at Christmas Carol Service	Village Events	77.00
Mr P Suggitt	Low Green Mole Gassing	POS	125.00
Safechem	2 x 5ltr Disinfectant and 2 x 5lfr Cleaner	Public Conveniences	28.01
Mrs J Leng	Postage from 11.12.12 to 8.1.13 – General Admin	17.60	43.05
	BT Phone Bill – General Admin	25.45	
Sam Turner & Sons Ltd	2 x Pair of Winter Gloves - POS	7.70	16.83
	Bolts, nuts and washers for sear repair – Captain Cooks Garden	9.13	
Great Ayton Scouts	Christmas Collection	Village Events	167.34
Great Ayton Guides	Christmas Collection	Village Events	167.33
Mr Paul Suggitt	River Warden – Nov/Dec/Jan	River Warden	187.50
W. Eves	Fuel	Cemetery	DD 63.31
Richard Collins	1 x Grave Dug	Cemetery	80.00
B E Johnson	Work at Village Hall	Village Hall	725.02
TOTAL			2598.78

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent – 1 January 2013	Garage Rent	25.00
Carols on the High Green	Collection for the Great Ayton Scouts and Guides	Village Events	334.67
Santa Sleigh Collection	Collection towards the Christmas Events	Village Events	409.42
Mrs Pennock	Grave Reservation LI 10	Cemetery	66.00
Yatton House	Annual Rent	Rent	500.00
Allotment Rents	Allotment Rent & Deposit for garden 17b2	Allotments	33.00
Ayton Funeral Services	Plaque on Remembrance Wall	Cemetery	36.00
M W Weatherill	Additional Inscription	Cemetery	49.00
TOTAL			1453.09